

Normal Fee **Rs: 900**
Within **60** days

Most Urgent Fee **Rs: 3400** with in **3**days (If the
Vice Chancellor & Controller of Exams are available)

DUPLICATE
Normal Fee **Rs: 1540**
Within **60** days

DUPLICATE
Most Urgent Fee **Rs: 4400** within **3** days (If the
Vice Chancellor & Controller of Exams are available)

FEE SESSION
2013-2014

GOMAL UNIVERSITY
DERA ISMAIL KHAN

PHOTO

APPLICATION FORM FOR OBTAINING DEGREE IN ABSENTIA

1. Name (in block letters as per registration) _____
2. Father's Name (in block letters) _____
3. Registration No.(Gomal University) _____
4. Name of Examination Passed _____ Roll No. _____
5. Session/ Year _____ Institution / Department _____
6. District from which exam passed (For Private candidate) _____
7. Posting Address on which the degree is to be sent.(Complete) _____
8. N.I.Card No. of the applicant _____ Phone _____

Note:-The candidate must attach photo copy of Provisional certificate/ DMC with degree in absentia form.

(For Further information please see instructions overleaf)

Signature of the applicant

CERTIFICATE

1. I certify that the applicant is the same person whose particulars as given above are correct.
2. He/She has completed all the formalities laid down under the rules for award of degree in absentia.
3. I certify that the applicant has remitted Rs: _____ (As fee) National Bank Draft / Receipt
No. _____ dated _____ (Original receipt / Draft attached.)
(Please write your own name on the back side of the original bank Draft)

Gazette officer
(Attested for Private candidate only)
(Office Seal)

Principal/Chairman/Director
Of College/Department/Institute
(Office Seal)

For office use only

Held in _____ Division _____ Declaration Date _____ Whole / In Parts

The particulars stated above have been checked & found correct. Degree in absentia may kindly be sanctioned.

Supdt-I

Suptd-II

A.C.E

C.E

Sanctioned Vice Chancellor

Important:-Posting address on which the degree is to be sent (Same as above in S.No.7)

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Name _____ F/Name _____

Address _____

INSTRUCTIONS

1. College/Late College/ University students are required to get the degree form signed by the Principal / Chairman / Director of the College./Deptt/ Institute through which they appeared and passed the examination.
2. Private candidates are required to get the degree form and photo attested by gazette officer.
3. Nobody can apply on behalf of the candidate concerned.
4. Degree will be issued by post on the address given at S.No.7.
5. The degree of female candidate will be sent by registered post on her address given at S.No.7 OR issued to her father/ Brother/ Sister after submission of authority letter/ I.D card duly attested along with I.D Card of receiving person.
6. University students are required to attach copy of attested clearance certificate with this form failing which no degree will be issued to them.
7. The delay in preparation of degrees in the stipulated period due to non-availability of the record / incompleteness of the information/ Result late cases, non availability of Controller of Examination / Vice chancellor, may occur; in such a case the applicant shall not stress for the preparation of degree within the stipulated period.
8. If you have received the degree but it has been lost/ Misplaced/ Burnt etc., then for obtaining duplicate degree, a candidate must attach two newspaper cuttings, Police station report (FIR) and affidavit along with his/ her degree form.
9. NIC of the applicant and the recipient must be produced at the time of receiving the original Degree.

(This form is available on website (www.gu.edu.pk)