

# Curriculum Vitae



## Dr. Zafar Khan

Assistant Professor  
Institute of Education & Research,  
Gomal University, D.I.Khan,  
Khyber Pakhtun Khwa.

### **Personal Information**

Name : Dr. Zafar Khan

Father's Name: Munawar Khan

Date of Birth : December 25, 1974.

CNIC # : 13101-0862128-7

Religion : Islam

Nationality : Pakistani

Domicile : Abbottabad (Khyber Pakhtunkhwa)

Language Spoken: Urdu, English, Hindko

Marital Status: Married

Postal Address: Institute of Education & Research  
City Campus, Gomal University,  
Dera Ismail Khan, Khyber Pakhtunkhwa, Pakistan.

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Tehsil & District Abbottabad (Khyber Pakhtunkhwa)  
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**Educational Records:**

Level of Education/ Examination Passed	Institution / Board / University	Date of Obtaining Certificate / Degree	Marks Obtained / Total Marks	Division	Specialized Field
S.S.C	B.I.S.E Peshawar	1989	584/850	1 <sup>st</sup>	Science
F.Sc	B.I.S.E Peshawar	1991	603/1100	2 <sup>nd</sup>	Pre- Engineering
B.Sc	University of Peshawar	1994	297/550	2 <sup>nd</sup>	Physics, Math
M.Sc	University of Peshawar	1997	727/1200	1 <sup>st</sup>	Physics
B.Ed	A.I.O.U Islamabad	1998	585/900	1 <sup>st</sup>	Educatoion
M.Ed	A.I.O.U Islamabad	2003	718/1200	1 <sup>st</sup>	Science Education
M.Phil leading to Ph.D	Gomal University D.I.Khan	2012	Course Work	CGPA	Education
			M.Phil	3.83	
			Ph.D	4	

**Topic of Ph.D**

RELATIONSHIP BETWEEN INSTRUCTIONAL LEADERSHIP AND TEACHERS' JOB PERFORMANCE IN SECONDARY SCHOOLS IN THE PROVINCE OF KHYBER PAKHTUNKHWA, PAKISTAN

**Teaching Experience:**

S.No	Job Title	Name &Address of Organization/institution	Date/month/year	
			From	To
1.	Physics Lecturer	ABACUS College of Computer & Management Sciences Rawalpindi.	16/ 02/1998	31/01/2002
2.	Secondary School Teacher	Government Boys Secondary School Jhangi, Post Office Mandian, Tehsil & District Abbottabad (KPK) Pakistan.	01/02/2002	06/05/2011
3.	Visiting faculty	Frontier College of Commerce Abbottabad.	01/06/2011	18/04/2012
4.	Assistant Professor	Institute of Education & Research, Gomal University, Dera Ismail Khan, Khyber Pakhtun khwa, Pakistan.	19/04/2013	Continue

## Administrative Experience:

S.No	Name &Address of Organization/institution	Post Held	Date/month/year	
			From	To
1.	Office of the Executive District Officer Elementary & Secondary Education Department District Abbottabad.	Assistant District Officer	07/05/2011	18/04/2013

## Participation in Workshops:

S. No	Name &Address of Organization/institution	Title	Date/month/year)	
			From	To
1.	Capacity Building Program of Education sector reforms N.W.F.P	Reorientation Course	29/05/2002	09/06/2002
2.	N.W.F.P Directorate of Curriculum & Teacher Education Abbottabad.	Improvement of Learning Environment for Quality Improvement	21/04/2003	03/05/2003
3.	National Institute of Science and Technical Education, Ministry of Education H-8 Islamabad.	Master Teacher Trainer (Physics)	11/08/2003	13/11/2003
4.	Second Science Education Project N.W.F.P	Laboratory Management, Maintenance, and Repair of Equipment's	28/12/2004	09/01/2005
5.	N.W.F.P Directorate of Curriculum & Teacher Education Abbottabad.	Training of Teachers on Psychological Effects in Earth Quake Affected Area	09/05/2006	14/05/2006
6.	USAID	Item Development Workshop for Student Assessment	07/05/2007	16/05/2007
7.	Association for Academic Quality	3 days training workshop on Academic Leadership	22/12/2008	24/12/2008
8.	Faculty of Pharmacy, HEC & British Council Pakistan, Gomal University D.I.Khan.	3 <sup>rd</sup> National Workshop on Quality Assurance & Enhancement in Academics & Research	22/01/2010	23/01/2010
9.	Institute of Educational Development Aga Khan University, Karachi.	Quantitative Research Methods	22/02/2010	26/02/2010
10.	National Institute of Psychology Quaid-i-Azam University, Islamabad	Experimental and survey data analysis	27/04/2010	29/04/2010
11.	Space and Upper Sphere Research Council Islamabad	Geographical Information System	28/12/2011	30/12/2011

12	Provincial Institute of Teacher Education Peshawar	Personnel Management	23/05/2012	01/06/2012
13	Pakistan Reading Project	Orientation session of TTI faculty on integrated reading courses developed for B.Ed (Hons)	08/08/2016	11/08/2016

### Conference attended:

Attended 3<sup>rd</sup> International Conference on Research and Practices in Education held on February 16-17, 2018 at Allama Iqbal Open University Islamabad.

### Research Papers:

S. #	Title of Paper	Name & Address of Journal	International Indexed / abstracted	Year of Publication	Volume No.	Issue No.	Page No.
1	Views of Secondary School Teachers' about composite & by parts exam at secondary school level in NWFP	Gomal University Journal of Research Gomal University, D.I.khan.	ISSN (1019-8180)	December, 2010	26	02	113-121
2	Development of a Valid and Reliable Instrument for the Assessment of Instructional Leadership of Secondary School Heads	Gomal University Journal of Research Gomal University, D.I.khan.	ISSN (1019-8180)	December, 2010	26	02	103-112
3	Selected Variables Differences in the Role of Heads of Teaching Departments in the Channel of Communication at Postgraduate Level	Gomal University Journal of Research Gomal University, D.I.khan.	ISSN (1019-8180)	June, 2010	26	01	65-74
4	Role of Heads of Teaching Departments in the Promotion of Communication at Postgraduate Level	Journal of Educational Research Dept of Education Islamia University Bahawalpur,	ISSN (1027-9776)	June 2009	12	02	340-351
5	Do Selected Demographic Variables of Secondary School Teachers Contribute to their Job Performance: A Survey Approach?	Interdisciplinary Journal of Contemporary Research in Business	ISSN (2073-7122)	February, 2011	02	10	498-506

6	Comparison among Opinions of teachers by designation, age, experience and qualification regarding the role of heads of teaching departments in the promotion of communication at postgraduate level	Interdisciplinary Journal of Contemporary Research in Business	ISSN (2073-7122)	January 2011	02	09	271-279
7	Instructional Leadership, Supervision and Teacher Development	The Dialogue Research Journal of Qurtaba University	ISSN (1819-6470)	December 2009	04	04	580-592
8	Attitude & Awareness of Bannu Community Towards Reproductive Health Education	Interdisciplinary Journal of Contemporary Research in Business	ISSN (2073-7122)	January 2011	02	09	280-285
9	Comparative Views of Research Scholars and Supervisors regarding the Role of Higher Education Commission in Developing a Research Culture in Universities	Interdisciplinary Journal of Contemporary Research in Business	ISSN (2073-7122)	March, 2011	02	11	312-317
10	Role of higher education commission of Pakistan in the promotion of research culture in public sector universities: A comparison of gender perception.	Interdisciplinary Journal of Contemporary Research in Business	ISSN (2073-7122)	April, 2011	02	12	316-320
11	Development of a Valid and Reliable Questionnaire for Exploring the Role of Heads of Teaching Departments in the Promotion of Communication at Postgraduate level.	The Dialogue Research Journal of Qurtaba University	ISSN (1819-6470)	December 2011	05	03	242-252
12	The Planning skill of Inductee and Promotee Heads of Secondary & Higher Secondary Schools ( A case study of KPK Pakistan)	Gomal University Journal of Research Gomal University, D.I.khan.	ISSN (1019-8180)	June, 2014	30	01	111-117
13	Correlation between the Written and Verbal Performance of Punjabi Speaking Learners in the Area of English Diphthongs	Gomal University Journal of Research Gomal University, D.I.khan.	ISSN (1019-8180)	Dec, 2014	30	02	42-51
14	Effectiveness of Nonsense Words in Teaching Phonemic Transcription	Gomal University Journal of Research Gomal University, D.I.khan.	ISSN (1019-8180)	June, 2015	31	01	155-164
15	Maintenance of students' code of conduct in developing school discipline	International Journal of Teaching and Learning	ISSN (2520-0003)	June 2017	03	01	11-20

16	Efforts in Connection with Education in the Era of the Holy Prophet Muhammad (SAW)	Bannu University Journal of Research in Islamic studies	ISSN (2411-4332)	June 2018	05	01	1-9
17	Commercialization of Education at Primary School Level: A Comparison of Teachers Perspectives	Punjab Educational Research Journal	ISSN (2522-7068)	June 2018	05	01	27-37

### **Research Projects:**

- A Research Project titled “Annotated Bibliography of Institute of Education & Research Gomal University Dera Ismail Khan” funded by USAID was undertaken and completed for Gomal University in the year 2010.

### **HEC Approved Supervisor:**

- I have been given the status of an approved supervisor by Higher Education Commission of Pakistan for research degrees in education.

### **Research Guidance:**

- Guiding individual Projects & Thesis of B.Ed. & M.Ed. students since 2013.
- Supervised an M.Phil study titled “Effectiveness of Information and Communication Technology in the Promotion of Interactive Teaching at University Level in the Province of Khyber Pakhtunkhwa”.
- Supervised an M.Phil study titled “A case study of working folk grammar school Naivela, D.I.Khan”.
- Supervised an M.Phil study titled “Perception of stakeholders (Parents, Teachers, and Administrator) on the practicability of inclusive education in district D.I.Khan”.
- Supervised an M.Phil study titled “Relationship between Attitude of Student towards Science Subjects and their Achievement at Secondary School Level”.
- Supervised an M.Phil study titled “Gender-Based Relationship between Principal Emotional Intelligence and Transformational Leadership with Student Performance at Secondary School Level”.
- Supervised an M.Phil study titled “Effect of Cooperative Learning on the Academic Achievement of Primary School Students in Mathematics”.
- Supervised an M.Phil study titled “Impact of the motivational level of science students on their academic achievement at secondary school level”.
- Supervised an M.Phil study titled “Evaluation of current status of Punjab IT lab project and its effectiveness at secondary school level”.

- Supervised an M.Phil study titled “Motivational techniques used by the teachers and its impact on the academic achievement at elementary level”.
- Supervised an M.Phil study titled “Higher Order Thinking Skills and Academic Achievement in the Subject of Physics at Secondary School Level”.
- Supervised an M.Phil study titled “Comperative study regarding teaching effectiveness at Government, semi-Government and private secondary school of district D.I.Khan”.
- Supervised an M.Phil study titled “Impact of working behavior of ASDEO on the performance of school teacher in KPK”.
- Supervised an M.Phil study titled “Comparative study regarding the perception of stake holders about inclusive education at public and private primary school level in D.I.Khan”.

### Computer Course:

S.No	Name &Address of Institution	Course	Date/month/year	
			From	To
1.	Six months computer certificate from ABACUS college of computer & Management Sciences Rawalpindi	software applications	Jan 1999	June 1999

### Membership:

1. Reviewer of Journal of International Business and Management (JIBM).
2. Reviewer of Bannu University Research Journal of Education (BURJE), University of science & technology Bannu.
3. Member of Review Board of HOPE Journal of Research ISSN: 2307-7034.
4. Contributed in the Review of Curriculum of Regional Languages (Hindko) in collaboration with Directorate of Curriculum & Teacher Education Khyber Pakhtunkhwa.
5. Member library committee of Institute of Education & Research, Gomal University, D.I.Khan.
6. Member Departmental Discipline committee of Institute of Education & Research, Gomal University, D.I.Khan.
7. Member Departmental Examination committee of Institute of Education & Research, Gomal University, D.I.Khan.
8. Member Accreditation committee of B.Ed (Hons) Elementary 4 year program of Institute of Education & Research, Gomal University, D.I.Khan.

9. Member Project committee of Institute of Education & Research, Gomal University, D.I.Khan.
10. Working as Internal Controller of Examination for all semester system programs being offered at Institute of Education & Research, Gomal University, D.I.Khan since 06/09/2013.
11. Member Admission committee of Institute of Education & Research, Gomal University, D.I.Khan.

### **Professional Activities:**

- Supervised the process & successfully completed the electoral lists of six union councils of district Abbottabad Khyber Pakhtunkhwa, in the capacity of Assistant Registration Officer with Election Commission of Pakistan in the year 2012.
- Resource person for Non-teaching Staff at Institute of Education & Research, Gomal University, D.I.Khan by The Learning Innovation Division (LID) Program of HEC, in the area of office management.
- Resource person for “LID-HEC CPD Workshop on Teaching & Research Skills” March 6-10, 2017 at IER Gomal University, D.I.Khan.
- Resource person for “Five days SPSS skills training workshop” December 18-22, 2017 sponsored by Research Division, HEC Islamabad at IER Gomal University, D.I.Khan.
- Resource person for “LID-HEC CPD Workshop on Research methodology” March 05-09, 2018 at IER Gomal University, D.I.Khan.
- Resource person for AIOU Islamabad workshops for B.Ed & M.Ed programs.